



बरेली विकास प्राधिकरण, बरेली।

No. 142 /2023-24/Dated 28 03-2024

CORRIGENDUM

(Bid Document No.104(b)/BDA/2023-24/02/March/2024)

Please refer to EOI cum RFQ Offers to select an Architect consultant for the preparation of Internal layout, Designing of infrastructure & Urban services and formulation of DPR for Development of MSME Township in Bareilly


1-Extension of submission date-

To be known to all concern that the date for submission of EOI cum RFQ proposals is extended up to 18 April 2024 and opening of the proposals will be schedule on 19 April 2024 at 1200 Noon.

2-Amendments in Bid document-

S. No.	Clause No./Page No.	Existing Clause	Amendments To be Read with existing Clause As
1	Clause No:- 7. Qualification Criteria- A., Page No:- 9 of Tender Document	Those Consultants /Firms are eligible to apply must have an experience of at least 20 years of preparation of Master Planning/Layouts, designing of infrastructure & Urban Services and formulation of DPR with High-tech and integrated township, Smart cities, Housing Board and Urban Development Authority and other Government Department concern with similar works.	Those Consultants /Firms are eligible to apply must have an experience of at least 20 years of preparation of Master Planning/Layouts, designing of infrastructure & Urban Services and formulation of DPR with High-tech and integrated township, Smart cities, Housing Board and Urban Development Authority, Municipal Bodies, State/Central Govt. Departments.
2	4. Term of reference/Page no.14	B. Scope of work	xv.Land surveying (Topography, Contouring, Levelling etc) are included in the scope of work.

3-Remaining terms and conditions shall be same as it is.

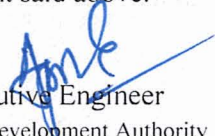

Executive Engineer
Bareilly Development Authority
Bareilly

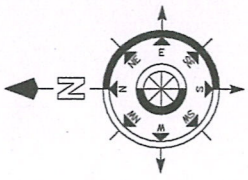


बरेली विकास प्राधिकरण, बरेली।

Addendum to EOI cum RFQ Offers to select an Architect consultant for the preparation of Internal layout, Designing of infrastructure & Urban services and formulation of DPR for Development of MSME Township in Bareilly
(Bid Document No.104(b)/BDA/2023-24/02/March/2024)

To be known to all concern that **Demarcation Plan of proposed MSME Township in Bareilly** is available on this website www.bdainfo.org. Terms and conditions and other details to be remain same as in the bid document said above.

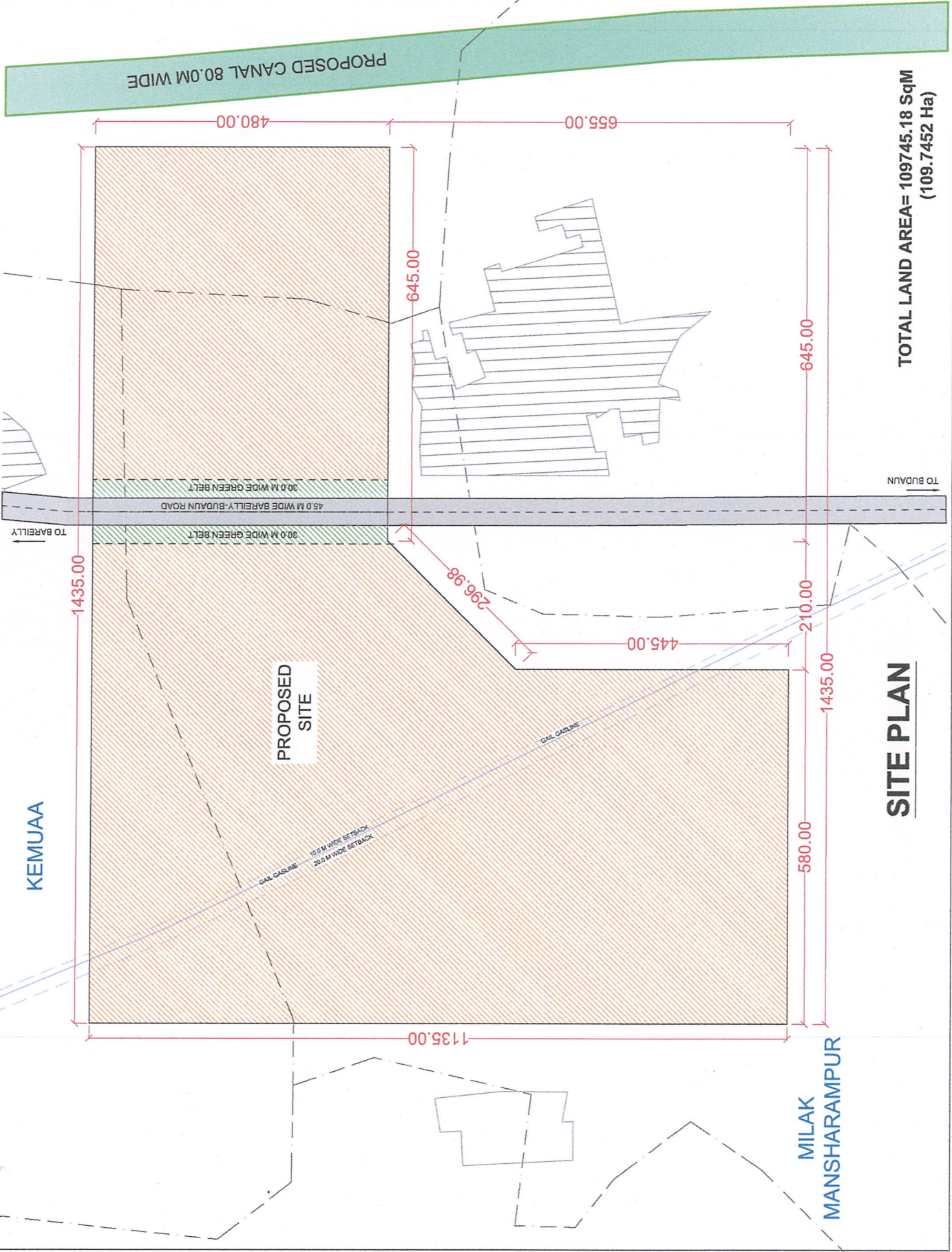

Executive Engineer
Bareilly Development Authority
Bareilly



ALAMPUR
JAFRABAD

BAREILLY DEVELOPMENT AUTHORITY

PROPOSED NATH DHAM MSME TOWNSHIP AT PART OF VILLAGE MILAK
MANSHARAMPUR, ALAMPUR JAFRABAD AND KEMUAA, BUDUAN ROAD, BAREILLY



TOTAL LAND AREA= 109745.18 SqM
(109.7452 Ha)

SITE PLAN

KEMUAA

MILAK
MANSHARAMPUR

PROPOSED
SITE

PROPOSED CANAL 80.0M WIDE

45.0 M WIDE BAREILLY-BUDUAN ROAD

30.0 M WIDE GREEN BELT

30.0 M WIDE GREEN BELT

10.0 M WIDE SETBACK
20.0 M WIDE SETBACK

GAS GASLINE

TO BUDUAN

TO BAREILLY

Press Note



बरेली विकास प्राधिकरण, बरेली।

पत्राक-

का0ब0वि0प्रा0-2023-24

दिनांक-

Invitation of EOI cum RFQ Offers

Bareilly Development Authority is intending to select experienced and reputed Architect Consultant for the Preparation of Internal Layout, Designing of Infrastructure & Urban Services and Formulation of DPR for Development of MSME Townships in Bareilly. By 2nd April-2024 up to 15:00 Hrs. EOI cum RFQ Document may be Download from website:- www.bdainfo.org

Executive Engineer

BID DOCUMENT
(EOI-cum-RFQ)

SELECTION OF ARCHITECT CONSULTANT FOR
PREPARATION OF INTERNAL LAYOUT, DESIGNING OF
INFRASTRUCTURE & URBAN SERVICES AND
FORMULATION OF DPR FOR DEVELOPMENT OF
MSME TOWNSHIP IN BAREILLY



BAREILLY DEVELOPMENT AUTHORITY

Vikas Jyoti, P.D. Nagar Bareilly (U.P)

Website: www.bdainfo.org

email: bdabareilly@gmail.com

EOI-CUM-REQUEST FOR QUALIFICATION

**SELECTION OF ARCHITECT CONSULTANT FOR
PREPARATION OF INTERNAL LAYOUT, DESIGNING OF
INFRASTRUCTURE & URBAN SERVICES AND
FORMULATION OF DPR FOR DEVELOPMENT OF
MSME TOWNSHIP IN BAREILLY**

IMPORTANT DATES

- | | |
|----------------------------------|---------------------------|
| a) ISSUE OF EOI-CUM-RFQ | 02-03-2024 |
| b) SUBMISSION OF RFQ PROPOSAL: | 02-04-2024 UP TO 1500 HRS |
| c) DATE OF OPENING THE PROPOSALS | 03-04-2024 |
| d) DATE OF PRESENTATION | TO BE INFORM SEPRATELY |

CONTACT PERSON FOR CLARIFICATIONS/DETAILS:

A.P.N SINGH

Executive Engineer,
Bareilly Development Authority,
Vikas Jyoti, P.D. Nagar Bareilly (U.P)
Website; www.bdainfo.org
email; bdabareilly@gmail.com
m: 9568006403

SELECTION OF ARCHITECT CONSULTANT FOR
PREPARATION OF INTERNAL LAYOUT, DESIGNING OF
INFRASTRUCTURE & URBAN SERVICES AND
FORMULATION OF DPR FOR DEVELOPMENT OF
MSME TOWNSHIP IN BAREILLY

INDEX

SI No.	Particular	Page No.
1	Invitation of Offers	4
2	Introduction	7
3	General Conditions	8
4	Information to Consultants	12
5	Terms of Reference	14
6	Standard Forms for RFQ Bid	15
7	Demarcation Plan	23

BAREILLY DEVELOPMENT AUTHORITY

**SELECTION OF ARCHITECT CONSULTANT FOR
PREPARATION OF INTERNAL LAYOUT, DESIGNING OF
INFRASTRUCTURE & URBAN SERVICES AND
FORMULATION OF DPR FOR DEVELOPMENT OF
MSME TOWNSHIP IN BAREILLY**

INVITATION OF RFQ OFFERS

Bareilly Development Authority, is intending to select experienced and reputed architect Consultant for the **Preparation of Internal Layout, Designing of Infrastructure & Urban Services and Formulation of DPR for Development of MSME Townships in Bareilly.**

2. In process of selection of the architect consultant, RFQ offers are invited from reputed Architectural Consultant firms having relevant experiences of at least 20 years for **Preparation of Internal Layout/Master Planning, Designing of Infrastructure & Urban Services and Formulation of DPR for High-tech and integrated township, Smart cities, Housing Board, Urban Development Authorities and other Govt. departments concern with similar works.**

3. RFQ may be submitted online through website-www.bdainfo.org or may be submitted directly through post/courier/hand delivery at the office of Bareilly Development Authority, Vikas Jyoti, P.D. Nagar Bareilly (U.P)-241024 on the prescribed Bid Performa by the closing date.

4. The RFQ Document containing eligibility criteria, scope of work, terms of reference, prescribed application form and other details can be downloaded from our website www.bdainfo.org

5. The interested Architectural consultants may contact Sri A.P.N. SINGH Executive Engineer, Bareilly Development Authority, Vikas Jyoti, P.D. Nagar Bareilly (U.P)-241024 (Tel: 9568006403) on any working day for further information, if any.

VICE CHAIRMAN
Bareilly Development Authority

DISCLAIMER

The information contained in this bid document (the "EOI-cum-RFQ") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Bareilly Development Authority ("Authority") or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this EOI-cum-RFQ and such other terms and conditions subject to which such information is provided.

This EOI-cum-RFQ is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this EOI-cum-RFQ is to provide interested parties with information that may be useful to them in making their proposal (Proposal) pursuant to this EOI-cum-RFQ. This EOI-cum-RFQ includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This EOI-cum-RFQ may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI-cum-RFQ. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the Feasibility Report, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI-cum-RFQ and obtain independent advice from appropriate sources.

Information provided in this EOI-cum-RFQ to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein

The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI-cum-RFQ or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI-cum-RFQ and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI-cum-RFQ or arising in any way for participation in this bidding process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this EOI-cum-RFQ.

The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI-cum-RFQ

The issue of this EOI-cum-RFQ does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder or Concessionaire, as the case may be, for the Project and the Authority reserves the right to reject all or any of the Bidders or Proposals without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Proposals including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Proposal, regardless of the conduct or outcome of the Bidding Process.

INTRODUCTION

BAREILLY

Bareilly is located on the Ramganga River in the State of Uttar Pradesh and the geographical region of Rohilkhand. Bareilly has very productive land (TARAI) for growing sugar cane, rice, pulse Hindustan unilever has began growing rice in Bareilly. The Indian government initiated a 10 percent ethanol-blending programme on a pilot basis in Bareilly. Bareilly district was the first to implement india's bio fuel standard. The city is a center of furniture manufacturing and trade in cotton cereal and sugar. Its status grew with its inclusion in the "Counter Magnet" list of the National Capital Region (NCR) Bareilly also figured amongst PM Narendra Modi's ambitious 100smart city list in India. Bareilly rural economies remains agrarian Handicraft (Zari Zardosi, Embroidery work on cloth material) Bamboo and cane furniture. The city is anticipated to become a global industrial destination existing major industries in Bareilly are B.L. Agro Refinery at Parsakhera, IFFCO plant in Aonla. An airport is also developing at Bareilly-Pilibhit road. NH-24 (AH-2) road, NH-74, NH-33 and NH-37 are connected to Bareilly. Ramganga Nagar Housing scheme developing by Bareilly Development Authority at Dohra road & Bisalpur road total area of scheme is approx. 259 Hect. The main features of scheme are Zonal park approx. 15000 Sqmt., Ramayan Vatika about 33000 Sq mt., convention Centre, Sports complex, connought market cum office complex double story 3 nos. commercial centre sector-11 and many more hospitals and offices. The greater Bareilly scheme having area approx. 240 hect. adjoining RamGanga Nagar Scheme. The Ramganga Nagar Scheme is situated nearby Rohilkhand University and Medical University. Airport, Bustand, Railway station, Invertis University & 5 STAR HOTEL are nearby this scheme.

IVRI Izzatnagar and Rohilkhand University located in Bareilly region North Eastern railway division headquarter in Izzatnagar Bareilly which one of the 16 Zones of Indian Railways. In Addition to the Air Force base Bareilly is the regimental center and a major settlement of Jat Regiment (one of the longest serving and most decorated infantry regiments of the Indian Army)

The most popular 8 Shiva Temples situated around the Bareilly and muslim piligram (Ala Hazrat Darghah) located in Bareilly. With increased tourist inflow in the near future. The city is likely to grow manifold with significant demand in hospitality and allied industries and envisaged to be developed as a mega centre for tourist, economic and religious activities. The city is also known by the name of **Nath Nagri**.

Government of Uttar Pradesh, intends to promote Bareilly Development Authority area (BDA) as global religious and industrial center by developing it.

MSME TOWNSHIP IN BAREILLY

Bareilly Development authority is planning to develop MSME Township on Budaun Road. The scheme area shall be 100 hectares approximately. This scheme will be developed with modern & smart Urban infrastructure facilities in order to developed the need of MSME & allied industrial sector. BDA is seeking to select an experienced and reputed architectural consultant for this township to plan according to the future need of MSME industry township in city of Bareilly.

**SELECTION OF ARCHITECT CONSULTANT FOR
PREPARATION OF INTERNAL LAYOUT, DESIGNING OF
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FORMULATION OF DPR FOR DEVELOPMENT OF
MSME TOWNSHIP IN BAREILLY**

1. GENERAL CONDITIONS

1. Purpose of the Assignment

The purpose of this assignment is to procure Architectural consultancy services from reputed and experienced consultant/consultancy firm for undertaking **Preparation of Internal Layout, Designing of Infrastructure & Urban Services and Formulation of DPR for Development of MSME Townships in Bareilly.**

2. Information on the Assignment

In order to obtain any first hand information on the assignment and the local conditions, it is considered desirable that a representative of the consultants/ consultancy firms visit the office of the Executive Engineer, Bareilly Development Authority before the proposal is submitted.

3. Bid process fees

A non refundable processing fee of Rs.10,000 (Ten Thousand Rupees) only to be pay through RTGS/NEFT to BDA account no.-2838101007383, IFSC code- CNRB0002838, Canara bank Branch- Rajendra Nagar Bareilly. Receipt of payment/ UTR detail must be mention in offer document.

4. Submission, Receipt and Opening of Bids

- a. RFQ Offers may be submitted online on website www.bdainfo.org by Date 02-0403-2024 up to 1500 Hours.
- b. RFQ Offers in Hard copy may be submitted in sealed envelope directly to (by post/courier/ hand delivery office of Executive Engineer, Bareilly Development Authority, Vikas Jyoti, P.D. Nagar Bareilly (U.P)-241024 by date 02-04-2024 up to 1500 Hours.
- c. Any Offer received after the closing time for submission of bids shall not be accepted.

7. Qualification Criteria

- A. Those Consultants/Firms are interested to apply must have an experience of at least 20 years of preparation of Master planning/layouts, designing of infrastructure & Urban services and formulation of DPR with High-tech and integrated township, Smart cities, Housing Board and Urban Development Authorities and other Govt. departments concern with similar works.
- B. A minimum turnover of Rs. 05 Cr. (Five crores) (in the form of consultancy fees only) during last 3 (three) financial years. (Balance sheet, certified by the chartered accountant, shall be attached as proof).
- C. As proof of minimum Turn-over, the Firm should submit a certificate from CA about turnover during last three financial years. (2020-21, 2021-22, 2022-2023)
- D. Experience of at least one consultancy work of Preparation of Master planning/layouts, Designing of Urban & infrastructure services, DPR formulation and project development for Scheme area not less than 100 hectare of government sectors as per point no. A (Certificates from the employers (clients), issued by the competent authority, shall be attached as documentary proof of experience).
- E. **The Pre-qualification Technical Bid shall be summarily rejected in absence of documentary proof of experiences & Financial Turnover.**
- F. The Consultant firm must have at least one Urban Planner, one Architect and one Civil engineer on full time basis. The firm must have adequate full time CAD Staff and office infrastructure to carry out the work.
- G. The total key personnel and their qualification required is as follows:-

Sl. No.	Key Professional	Period	Qualification
1	Project Director	Full time	Urban Planner. Min experience of 10 years in planning & design. Experience in a project of a similar nature a must. Min. qualification B. Plan./M.Plan or equivalent.
2	Team Leader	Full time	Civil Engineer Min. experience of 10 years in Engineering. Min. qualification B. Tech. (Civil) or equivalent.
3	Architect	Full time	Architect. Min experience of 5 years in planning & design. Experience in a project of a similar nature a must. Min. qualification B. Arch. or equivalent
4	Structural Engineer	NA	Civil Engineer with post graduation in Structure engineering. Min. experience of 10 years in Engineering
5	Infrastructure/ Plumbing Drainage services Specialist	NA	Civil Engineer with post graduation in Water supply & Drainage engineering. Min experience of 10 years Engineering.
6	Electrical & Mechanical services Specialist	NA	Electrical/Mechanical Engineer Min. experience of 10 years in Engineering Min. qualification B. Tech. (Electrical/Mechanical)
7	Landscape Architect	NA	Post graduation in Landscape Architecture, Min, experience of 5 years in landscape design.

The consultant will provide adequate support staff to undertake the assignment.
H. Joint Venture/Consortium is not allowed.

I. The selected Architectural firms must have a working set-up in Bareilly.

8- Evaluation of the RFQ Offer.

1. The Consultant/firm will be short listed as per Following procedure.
 - a) The consultants procuring total 80 marks out of 100 marks in the RFQ bid evaluation shall be pre qualified.
2. The marks for various technical components are as follows:

S.No.	Component	Max Marks
1	Key Professional Staff <ol style="list-style-type: none">a. Project Director - 5 marksb. Team Leader-5 marksc. Architect-2 marksd. Structural Engineer-2 marke. Infrastructure/ Plumbing/ Drainage services Specialist-2 marksf. Electrical & Mechanical services Specialist-2 markg. Landscape Architect-2 mark	20
2	Experience of projects as mentioned in para 7 1 consultancy work of area not less than 100 hectare.	20
3	Firms Financial turnover during last 3 years.	10
4	Approach & Methodology specific to this project (approach and methodology will be evaluated by the committee and marks will be awarded accordingly)	10
5	Presentation of Conceptual Layout Plan of 100 hectare of land in question before evaluation committee	40
	Total	100

NOTE-

- **Concept design has to be part of technical bid. Site plan in soft copy in Auto CAD format will be provided by.BDA. It can be downloaded from our website www.bdainfo.org or can be obtained from the office of the BDA.**
- Conceptual Plan should be presented before the evaluation committee on date and time fixed by the client.

9. Right to Reject any Bid

The Vice Chairman, Bareilly Development Authority reserves the right to reject any or all the bids without assigning any reason Government rules and regulations issued from time to time will be binding to the bidders.

10. Validity of the Offer

The Proposal submitted by the Consultants must be valid for 180 days from the date of submission without changing the personnel proposed for the assignment and the proposed Price. The Bareilly Development Authority will make its best efforts to select a consultant firm within this Period.

11. Cost of preparing the Proposal

Cost of preparing a proposal and visit to site, if any, is not reimbursable as direct cost to the assignment.

12. Conflict of Interest

In case a member/firm of construction working with BDA, is associated with a consultant firm intended to submit RFQ. It will not be eligible for award of construction works at a later point of time.

2. INFORMATION TO THE CONSULTANTS

1. Introduction

- a. Selection of most suitable Architectural consultant among those bidders who would submit the RFQ bid will be done in accordance with the method of selection.
- b. The Consultants must familiarize themselves with local conditions and take them into account in preparing their bids. To obtain first hand information on the consultancy and on the local conditions, consultants are encouraged a visit to the site before submitting a bid.
- c. The client will provide the inputs, assist the firm in obtaining licenses and permits required to carry out the services, and make available relevant project data and reports as per availability.
- d. Government policy requires that consultants provide professional, objective, and impartial advice and at all times hold the Client's interests paramount. without any consideration for future work, and strictly avoid conflicts with other assignment that would be in conflict with their prior or current obligations to other Clients, or that may place them in a position of not being able to carry out the assignment in the best interest of the Clients.

2. Language for preparing the RFQ Offer

Consultants are requested to submit a bid written in the language(s) specified in English.

3. RFQ Criteria

1. A dedicated project team should preferably be deployed for timely execution of the project.
2. It is desirable that at least 3 of 7 key professional staff proposed for assignment must be permanent employees of the firm or have an extended & stable working relationship with it. Proposed Key professional staff must have the experience indicated in Qualification Criteria preferable working under conditions similar to those prevailing in the country to the Assignment. Alternative key professional staff shall not be proposed. Only one curriculum vitae (CV) shall be submitted for each person.
3. Reports to be issued by the consultants as part of this assignment must be in the English language(s).

4. The RFQ Offer must be submitted in the format as indication in Section-5 Standard Forms for RFQ Bid. The proposal shall be rejected if it does not confirm to the formats. These formats and requirements are briefly described below:
 - Form F-1 is the format for the covering letter for submitting the RFQ Bid.
 - Form F-2 has two parts (A) brief description of the firm/organization B) project experience in the last 20 years. Part A must be further detailed as A1 Basic Information, AS Staff Strength & Key Professionals and A3-Office Infrastructure.
 - Form F-3 should indicate the annual financial turn over (consultancy fee only) of the consultant in the given format.
 - Form F-4 should indicate the key professional staff assignments in the given format.
 - Form F-5 should give the detailed CVs of the key professional staff in the given format. The CVs must be signed by the concerned professionals.
 - **Conceptual Plan/Design**
5. Any additional information requested in the Data Sheet.
6. The RFQ Bid shall not include any financial information.
7. The RFQ Bid shall be submitted with depositing the processing fee Rs. 10,000 (Ten Thousand Rupees) Through RTGS/NEFT in to BDA account no.- 2838101007383, IFSC code- CNRB0002838, Canara bank Branch- Rajendra Nagar Bareilly. Receipt of payment/ UTR detail must be mention in offer document.

4. TERMS OF REFERENCE

A. Objectives of the Consultancy

The consultancy services are invited from the reputed and experienced consultants/firms for Preparation of Master Planning/Internal Layout, Designing of Infrastructure & Urban Services and Formulation of DPR for MSME Townships in Bareilly.

B. Scope of Work

The Consultant/Firm is required to provide services inter-alia for the following:

- i. Assessment of project requirements and collection of required information from all concerned departments/ beneficiaries.
- ii. Collection of related field data required for designing of services for the project.
- iii. Designing and estimation of Infrastructure services inter-alia including:
Roads, Sewerage, Storm water, Electrification, Ducting of services, Street lighting, Parks & greens, Plantation, STP, Storm water disposal, Water supply source & net work, Security & maintenance aspects, Evaluation & identification of source point of power supply, identification & detailing of alternate energy sources, Development of additional or alternate access routes, restructuring and reinforcing the existing infrastructure facilities, etc.
- iv. Assessment of desired and mandatory statutory clearances required for implementation of the project, including environmental impact assessment, and obtaining the required clearances from the concerned authorities.
- vi. Preparation of Internal layout plans in accordance with the prevalent development control byelaws for the land earmarked for planned development by LBA in different pockets and specified as residential, commercial, mixed and facilities etc, but excluding land area under roads and green, in such a way so as to optimize the use & generate maximum revenue.
- vii. Designing and estimation of all internal infrastructure services for the pockets specified as residential, commercial, mixed and facilities etc.
- viii. Preparation of detailed services drawings and detailed estimates for the external infrastructure services, as well as internal services.
- ix. Submission of the Tender documents for inviting tenders for the infrastructure services as well as internal services.
- x. Disposal Methodology for auction of the residential commercial pockets/plots.
- xi. Market assessment of the area to assess the disposal rate & quantum of revenue generation.
- xii. Preparation and presentation of project DPR inter-alia including SWOT analysis.
- xiii. Generation and requirement of funds for the project.
- xiv. Other related studies required for project completion.

The Client shall discharge all his obligations connected with the project and engagement of the Architect as follows:

- To provide detailed requirements of the project.
- To provide property lease/ ownership documents.

5. STANDARD FORMS FOR RFQ BID

- Form F-1** RFQ Bid Submission Letter
- Form F-2** consultancy works experiences.
- Form F-3** Annual financial turnover of last 3 years.
- Form F-4** Team composition and task assignments.
- Form F-5** Format of curriculum vitae (CV).
- Form F-6** Bid processing fee payment details.

FORM F-1

RFQ BID SUBMISSION LETTER

Location-

Date-

FROM: (Name of Firm)

To,

The Vice Chairman
Bareilly Development Authority
Vikas Jyoti, P.D. Nagar
Bareilly (U.P)-241024

Date:- / /2024

Sub: Preparation of Internal Layout, Designing of Infrastructure & Urban Services And Formulation of DPR For Development of MSME Township in Bareilly.

Dear Sir,

We the undersigned, offer to provide the consulting services for the above in accordance with your notice inviting Bid dated (Date) and our attached proposal. The Bid, which we hereby submitting includes a technical proposal.

If selected to implement the service during the validity period, we undertake to negotiate the contract on the basis of the proposed staff. Our Bid is binding upon as a subject to the modification resulting from contract negotiations.

We undertake that you are not bound to accept any Bid you receive.

We remain,

Yours Sincerely.

Authorized Signature
Name and designation of
Signatory
Name of firm
Address
Seal of the consultant/firm

FORM F-3

**ANNUAL FINANCIAL TURN OVER OF LAST THREE YEAR
OF THE FIRM/CONSULTANT**

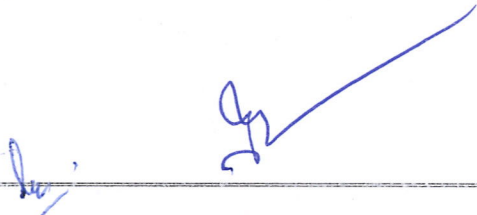
Sl. No.	Financial Year	Amount
1	2020-21	
2	2021-22	
3	2022-23	
	TOTAL	

In words:

FORM F-4

TEAM COMPOSITION AND TASK ASSIGNMENTS

SI. No.	Name	Position	Task
1			
2			
3			
4			
5			



FORM F-5

**FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED
KEY PROFESSIONAL STAFF**

Proposed Position

Name of Firm

Name of Staff

Profession

Date of Birth

Years with Firm/Entity: _____ Nationality: _____

Membership in Professional Societies: _____

Key Qualification:

(Give an outline of staff member's experience and training most pertinent to tasks on assignment. Describe degree of responsibility held by staff member on relevant previous assignment and give dates and location. Use about half a Page.)

Education:

(Summarize college/university and other specialized education of staff member. giving names of schools, dates attended and degree use about one Quarter of a page).

Employment Record:

(Starting with present position, list in reverse order every employment held. List of positions held by staff member since graduation, giving dates, names of employing organization, titles of positions held, and location of assignments. For experience in last ten years, also give type of actives performed and Client references where appropriate. Use about three quarter of a page).

Languages:

[For each language indicate proficiency: excellent, good, fair or poor in speaking, reading and writing]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly described me, my qualification and my experience.

_____ Date _____

[Signature of staff member and authorized representative of the Firm) Day/Month/Year.

Full name of Staff member: _____

Full name of authorized representative: _____

Note: It is advised to attach summary sheet of CV for key staff indicating (A) qualification (B) Total Experience (C) relevant experience in No. of months.

CONCEPTUAL PLAN/DESIGN

